



WELCOME TO BROWN SHIPLEY

First, I'd like to say a very warm welcome to Brown Shipley. Thank you for choosing us as your wealth manager. Our focus is to become your most trusted fiduciary by looking after your wealth as if it were our own.

We will be a committed and supportive partner and will work hard to earn a seat at your kitchen table. We will listen, think ahead and carefully discuss your investment objectives, so that together we can make your most important life decisions.

In order to help you and your family invest in a richer life, however you define it, we need to find out more about you. This is the most important document we will go through with you, and underpins our relationship and the deep understanding of you and your family's needs that is fundamental to any Private Banking relationship. Your Client Director will use this information to help tailor the most appropriate service we can provide.

This document is core to our relationship now and in the future. We will revisit it many times to ensure the advice we offer remains perfectly suited to you and your needs.



Alan Mathewson, Chief Executive Officer



Please read carefully

This document captures key information about you, and your circumstances and helps us to ensure the quality of the advice we provide and the services offered meet your individual circumstances. Please take the time to carefully read through and complete the enclosed, as fully as possible. Not all sections will be pertinent to you, and where relevant, these will be indicated by your relationship manager. For data capture purposes, we will take Sterling as the primary currency. Please use the free text fields throughout the form to indicate otherwise.

Client name	Account Number
Relationship Manager	Date DDMMYY



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Section 1 – Getting to know you and your family

Your personal details

Client 1	Client 2
Title	Title
Surname	Surname
First name/s	First name/s
Marital status	Marital status
Maiden name	Maiden name
Home address	Home address
Postcode	Postcode
Address for correspondence (if different)	Address for correspondence (if different)
Postcode	Postcode
How long have you spent at this address? Y years	How long have you spent at this address? Y years
Do you own or rent your home? Own Rent	Do you own or rent your home? Own Rent
Home telephone	Home telephone
Mobile telephone	Mobile telephone
Email	Email
Date of birth DDMMYY	Date of birth DDMMYY
What is your preferred method of contact? Telephone Email Post	What is your preferred method of contact? Telephone Email Post



Your family and dependants

Client 1	Client 2
Do you have any financial dependants? $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$	Do you have any financial dependants? Yes No Nondants you have.
Spouse/Partner	Spouse/Partner
Full name	Full name
DoB D D M M Y Y	DoB D D M M Y Y
Children	Children
If you have any children, please give details	If you have any children, please give details
Full name	Full name
DoB D D M M Y Y dependant	DoB D D M M Y Y dependant
Child of Client 1 Client 2 Both	Child of Client 1 Client 2 Both
Full name	Full name
DoB D D M M Y Y dependant	DoB D D M M Y Y dependant
Child of Client 1 Client 2 Both	Child of Client 1 Client 2 Both
Full name	Full name
DoB D D M M Y Y dependant	DoB D D M M Y Y dependant
Child of Client 1 Client 2 Both	Child of Client 1 Client 2 Both
Full name	Full name
DoB D D M M Y Y dependant	DoB D D M M Y Y dependant
Child of Client 1 Client 2 Both	Child of Client 1 Client 2 Both
Other financial dependants (for example, those that relay on you financially e.g. elderly relatives).	Other financial dependants (for example, those that relay on you financially e.g. elderly relatives).
Full name	Full name
Relationship to you	Relationship to you
DoB D D M M Y Y	DoB DDMMYY
Reasons for dependency	Reasons for dependency
When is the dependency expected to end?	When is the dependency expected to end?
Full name	Full name
Relationship to you	Relationship to you
DoB D D M M Y Y	DoB D D M M Y Y
Reasons for dependency	Reasons for dependency
When is the dependency expected to end?	When is the dependency expected to end?



Your nationality and residence

Client 1	Client 2		
Place and country of birth	Place and country of	birth	
Nationality	Nationality		
Country(ies) of Residence for UK tax purposes	Country(ies) of Resid	ence for UK tax purp	ooses
Tax Identification Number (TIN) for each country	Tax Identification Nu	mber (TIN) for each	country
NI number Country of Domicile for tax purposes	NI number Country of Domicile	for tax purposes	
If you receive any income or have any financial dealings from	n outside the UK please	provide details:	
U.S. Status Certification			
For the person indicated in Section 1:			
U.S. Status Certification		Client 1	Client 2
a) Are you a U.S. citizen? (sole or dual citizenship)		Yes No	Yes No
b) Are you a U.S. resident? (e.g. U.S. legal residence, green card holder or substantial presence* in the	e United States)	Yes No	Yes No
c) Are you a U.S. taxpayer or US Person**? (e.g. dual resident, spouse, filing jointly, long-term residency, others. If No page of this document).	, please confirm by signing the	Yes No Confirmation and Consent	Yes No section on the final
If you have answered "Yes" to one of the above questions, please	submit in addition a duly	completed and signed	U.S. tax form W-9.
d) Do you have any other U.S. connections? (e.g. U.S. birthplace, mailing address, phone number, Power of Attorney veransfer funds to an account established in the United States)	vith U.S. legal address associate	Yes No No ed with the account or star	Yes No
If yes, for d), please provide details below. Note you may be	required to sign and con	nplete U.S. tax form '	W-8BEN.

*U.S. Substantial presence test:

You will be considered as a U.S. resident for tax purposes if you are physically present in the United States on at least:

- 31 days during the current year, and
- 183 days during the 3-year period that includes the current year and the 2 years immediately before that, counting:
 - All the days you were present in the current year, and
 - $\,-\,$ 1/3 of the days you were present in the first year before the current year, and
 - 1/6 of the days you were present in the second year before the current year.

** U.S. Person FATCA Definition:

A U.S. person means:

- An individual who is a U.S. citizen or U.S. resident alien
- A partnership, corporation, company, or association created or organised in the U.S. or under the laws of the U.S.
- An estate (other than a foreign estate), or
- A domestic trust



Tell us about your occupation?

Client 1	Client 2
What is your occupation or former occupation if retired?	What is your occupation or former occupation if retired?
Are you currently	Are you currently
employed self-employed retired	employed self-employed retired
in education ont in employment	in education in employment
Name of employer / company / business	Name of employer / company / business
Your position	Your position
Nature of business	Nature of business
If retired, year of retirement Y Y Y Y	If retired, year of retirement
If you are self-employed (trade in your own name) or you own box below including the name of company, the country of incoturnover/profit).	
Your health	
Client 1	Client 2
Are there any health issues you would like to tell us about that	may affect our advice?
Yes No	Yes No
If yes, please add details below:	If yes, please add details below:
Do you smoke?* Yes No	Do you smoke?* Yes No
In order to ensure that Brown Shipley delivers outcomes in you which we've not discussed that may affect the service we prove.g. getting married/divorced, illness, bereavement? If so, please	ide for you or the way in which we deliver that service

^{*}for Wealth Planning Advice only



Have you had any previous investment experience?

It is important that we understand your investment experience. We will use this information to help us to advise you and select investment solutions that are most suitable for your circumstances. Please tell us how you would describe your investment experience (more than one may apply):

		Client 1	Client 2
I am an experienced and knowledgeable investor			
I have investments and manage them myself			
I have investments but they are managed by someone else			
I have some investments (such as previous building society demutualisations and privatisations) but they are not managed			
Investments and markets interest me although I do not hold any	investments		
I have never held any investments			
Client 1	Client 2		
Please use the space below to add further comments or information personally deal in investments to tell us; the frequency; transact			
Client 1 Please indicate which types of investment services that you are	Client 2	ana may annly)	
Discretionary investment management	Discretionary investm	•	
Advisory investment management Dealing only services	Advisory investment Dealing only services	_	
Nominee and safe custody services	Nominee and safe cu		
None	None	istody scrvices	
Other – please specify	Other – please specif	·v	
Outer please specify	other piedae specifi	y	



Establishing the level of risk you feel comfortable with

Understanding your overall attitude to, and appetite for, risk so that our recommendations and services reflect your preferences is key to the advice we provide. This is generally determined by a number of factors including your current circumstances, investment experience, time horizon and goals.

As a general rule, the greater the risk you take, the greater the potential for long-term returns, with the trade off being that losses are also potentially greater. Equally, if you prefer to take a lower level of risk then the potential for long-term returns and losses are also likely to be lower. You may find it helpful to write down any thoughts or views that you currently have on the subject of risk.

Client 1	Client 2		
Please note that the answers you provide in the follow helping us to understand your willingness to take risk income. The scenarios referred to are hypothetical antaken by us or by you.	and its consequences t	o both your ca	apital and
The risks you are willing to tal	ke with your i	nvestm	ent
Which statement best describes the risks you are willing to tal	ke with your investment?		
		Client 1	Client 2
Protecting my capital from falls in value is more important that	ın returns.		
I want to achieve higher long-term returns than would be ach funds on deposit. I would be comfortable with fluctuations in caprovided that over the medium to long term capital values did	apital value in the short-tern		
I want to achieve higher medium-term returns than inflation. I would be comfortable with periods where my investments fa			
I want the best long-term returns possible, and accept that in order to achieve this I fully anticipate periods where the value of my investments might fall by 30% or more.			
Suppose one year ago you invested £100,000 in a portfolio. £70,000. What action would you potentially take?	Today you've checked its va	alue and find it is	s now worth
I'd sit tight, expecting the portfolio to recover over the medium	n to long-term.		
If I had any more money I'd invest it in the same portfolio.			
I would look to change my risk profile.			
Other			
Client 1	Client 2		



	Client 1	Client 2
If you wanted to improve returns on your investments, would	you be: (Please tick one only)	
Willing to take more risk with all of the money.		
Willing to take more risk with half of the money.		
Willing to take more risk with a quarter of the money.		
Unlikely to take much more risk.		
Loss of Capital		
If you plan to withdraw a significant proportion of your Brown available to meet any shortfall should the value of your investr		other assets
Client 1	Client 2	
Yes No	Yes No	
If NO, this may restrict the types of investment service that ca consideration. Therefore, please provide details below about h		
Further to the above, please provide any further relevant detai may assist in our wider understanding of your needs and requ		ncy reserves that
Loss of Income		
Please select the most appropriate statement from the list below	DW:	
I will not be electing to receive any income from my Brown Shipley portfolios.	I will not be electing to receive any incommon Brown Shipley portfolios.	ome from my
I will be electing to receive a fixed level of withdrawals from my Brown Shipley portfolios and I am aware that this could potentially impact on the capital value of the portfolios over time as capital may be used to make up any shortfall.	I will be electing to receive a fixed leve from my Brown Shipley portfolios and this could potentially impact on the cap portfolios over time as capital may be any shortfall.	I am aware that pital value of the
I will be electing to receive the income that will be generated by my Brown Shipley investments.	I will be electing to receive the income generated by my Brown Shipley invest	
I will not be relying on this income and any fluctuations in the amount received will not affect my lifestyle.	I will not be relying on this income fluctuations in the amount received my lifestyle.	
The ability to meet my day to day needs and lifestyle would be impacted if my income were to drop by	The ability to meet my day to day r would be impacted if my income w	
□ 10% □ 20% □ 30% □ >30%.	□ 10% □ 20% □ 30% □	>30%.



Do you have any professional advisors?

Accountant	Solicitor
Business name	Business name
Contact name	Contact name
Address	Address
Postcode	Postcode
Telephone	Telephone
Email	Email
Investment manager	Other adviser/s
Business name	Business name
Contact name	Contact name
Address	Address
Postcode	Postcode
Telephone	Telephone
Email	Email



Section 2 – Understanding your financial position

To make sure that our recommendations meet your needs and requirements, we need to better understand your current financial circumstances. Please answer the questions below, to help us prepare a tailored solution for you. If a field or section is not relevant to your financial situation, simply write 'n/a'.

Your personal assets and liabilities

Client 1 Investments		Please enter actual values	Jointly held?	Client 2 Investments		Please enter actual values	Jointly held?
Bank/Building society accounts	£			Bank/Building society accounts	£		
Investment portfolios (internal/external)	£			Investment portfolios (internal/external)	£		
Pension Funds	£			Pension Funds	£		
ISAs	£			ISAs	£		
Insurance company bonds	£			Insurance company bonds	£		
Share options	£			Share options	£		
Private company shares	£			Private company shares	£		
Enterprise Investment Scheme (EIS)/Venture Capital Trust (VCT	£			Enterprise Investment Scheme (EIS)/Venture Capital Trust (VCT	£] 🗆
AIM or BPR qualifying investments	£			AIM or BPR qualifying investments	£] 🗆
Other – for example art, wine, jewellery – please specify	£			Other – for example art, wine, jewellery – please specify	£] 🗆
Property				Property			
Main residence	£			Main residence	£		
Other – please specify	£			Other – please specify	£		
Major Liabilities			_	Major Liabilities			-
Mortgages – Private	£			Mortgages – Private	£		
Mortgages – Buy to let	£			Mortgages – Buy to let	£		
Other loans	£			Other loans	£		
Unpaid tax	£			Unpaid tax	£		
Other – please specify	£			Other – please specify	£		

Please note: If you are aware of any trading restrictions or issues relating to any assets listed above, please provide relevant additional information within this section.



For pensions investments:		Client 1	Client 2
Please tell us what proportion of your tot will be invested with Brown Shipley.	%	%	
For non-pension investments:			
Please tell us what percentage of your to (excluding your home and pension) will		%	%
Which statement most closely refle	cts your current financial situation?		
I am completely debt free			
I have no mortgage but have other short	-term obligations such as credit card payme	ents	
I have a mortgage but no other obligation	ns		
	obligations such as credit card payments		\sqcup
I have a mortgage and other long-term of	bligations		
Your existing arrang	gements		
pension fund assets. If you have these a	d specific details of your assets and liabilitie nd require advice in this area please let us		ding your
Assets			
Provider	Туре	Owner (Please specify Client	1 , 2 or Joint)
Start date DDMMYY	Amount Invested £	Current Value £	
Start date DDMMYY	Amount Invested £	Current Value £	
Start date DDMMMMMM	Amount Invested £	Current Value £	
Start date DDMMYY	Amount Invested £	Current Value £	
Liabilities			
Provider	Туре	Owner (Please specify Client	1 , 2 or Joint)
Start date DDMMYY Remain	ing term Amount borrowed £	Current balance	£
Start date DDMMYY Remain	ning term Y Y Amount borrowed £	Current balance	£
Start date DDMMYY Remain	ning term Y Y Amount borrowed £	Current balance	£
Start date DDMMYY Remain	ning term Y Y Amount borrowed £	Current balance	£
Do you have an emergency fund in place	e? – please specify		



Your current gross income

Client 1	Please enter actual values	Client 2	Please enter actual values
Total annual income	£	Total annual income	£
Salary (inc. bonuses)	£	Salary (inc. bonuses)	£
Profits from self-employment	£	Profits from self-employment	£
Pension income	£	Pension income	£
Investment income	£	Investment income	£
Rental income	£	Rental income	£
Interest from savings	£	Interest from savings	£
Other income – please specify	£	Other income – please specify	£
Is any of your income variable? F	Please comment below	Is any of your income variable? I	Please comment below
If you anticipate any significant of	changes to your income within	n the next five years, please provide	e details below:
If you know your marginal rate o	f Income Tax please tell us	If you know your marginal rate o	of Income Tax please tell us
%		%	



Your expenditure

Client 1		Client 2	
Please provide details of your regular	annual expenditure.	Please provide details of your regular	annual expenditure.
Committed		Committed	
Credit Agreements e.g. Loans, Credit Cards, Hire Purchase, Lease	£	Credit Agreements e.g. Loans, Credit Cards, Hire Purchase, Lease	£
Alimony/Maintenance e.g. Child Maintenance	£	Alimony/Maintenance e.g. Child Maintenance	£
Cost of Repayment Plan e.g. Investment/Savings Vehicle	£	Cost of Repayment Plan e.g. Investment/Savings Vehicle	£
Sub-total	£	Sub-total	£
Essential		Essential	
Utilities e.g. Gas, Electricity, Oil, Other Heating, Water	£	Utilities e.g. Gas, Electricity, Oil, Other Heating, Water	£
Travel / Transport e.g. Vehicle Maintenance, Insurance, Essential Tra	£ vel Costs (Work, School, etc.	Travel / Transport) e.g. Vehicle Maintenance, Insurance, Essential Tra	£ avel Costs (Work, School, etc.)
Food/Drink/Entertainment	£	Food/Drink/Entertainment	£
Property e.g. Ground Rent/Service Charge/Council Tax	£	Property e.g. Ground Rent/Service Charge/Council Tax	£
Building/Contents Insurance	£	Building/Contents Insurance	£
Sub-total	£	Sub-total	£
Quality of Living		Quality of Living	
Leisure e.g. Holidays, Recreation, Birthdays etc.	£	Leisure e.g. Holidays, Recreation, Birthdays etc.	£
Household	£	Household	£
e.g. Furniture, Maintenance, Security etc.	~	e.g. Furniture, Maintenance, Security etc.	~
Childcare/Dependants e.g. Nursery Costs	£	Childcare/Dependants e.g. Nursery Costs	£
Education	£	Education	£
e.g. Fees, Accommodation etc.	0	e.g. Fees, Accommodation etc.	
Personal e.g. Clothes, Personal Items, Healthcare	£	Personal e.g. Clothes, Personal Items, Healthcare	£
Other	£	Other	£
Please provide details below		Please provide details below	
Sub-total	£	Sub-total	£
Total Annual Expenditure	£	Total Annual Expenditure	£
Do you anticipate any significant char	nges to your annual e	expenditure within the next five years?	
Yes No		Yes No	
If yes, please provide details below:		If yes, please provide details below:	
How much would you like to save reg lump sum?	gularly or invest as a	How much would you like to save replump sum?	gularly or invest as a
f.		f	



Your financial and investment objectives

Client 1	Client 2
Please tell us about your financial objectives. Is your main aim	(tick one only):
Capital growth Income A combination of the two?	Capital growth Income A combination of the two?
In the box below please tell us about any specific financial objection you think you might want us to provide funds to support those intergenerational wealth transfer, care home costs, assist family	objectives. For example, to fund your retirement,
Please can you indicate from the above, which are the highest	priority and which are the lowest priority?
Your investment time horizon	
How long do you intend to invest for? (Please select a number	of years from the list)
short term (Less than 3 years)	short term (Less than 3 years)
short to medium term (3-5 years)	short to medium term (3-5 years)
medium term (5-7 years)	medium term (5-7 years)
medium to long term (7-10 years)	medium to long term (7-10 years)
long term (More than 10 years)	long term (More than 10 years)
Please indicate any life events that may necessitate a change t e.g. Retirement, 2025	to your investment strategy and the planned date of this event.
Your investment preferences	
Tax Considerations	
Client 1	Client 2
Do you have any capital losses brought forward?	Do you have any capital losses brought forward?
Yes No If so how much? £	Yes No If so how much? £
Do you use your CGT allowance elsewhere? Yes No	Do you use your CGT allowance elsewhere? Yes No
How much of your ISA allowance have you used for this year?	How much of your ISA allowance have you used for this year?
£	£
Do you have any strong views in relation to specific sectors, man	kets or instruments into which you would be unwilling to invest?
Please indicate any preferences here.	



Verification of your identity

Please indicate which of these documents has been supplied:

Documents used must be un-expired, legible, with the signature specimen included, to avoid delays in processing your application. If you hold dual nationality, please supply a copy of each passport/national ID.

Client 1	Client 2
Current valid passport	Current valid passport
Current UK/EEA photo driving licence	Current UK/EEA photo driving licence
Other ID Document – please specify	Other ID Document – please specify
Number	Number
Expiry DDMMYY	Expiry DDMMYY
Notes	Notes
Have you or an immediate family member or a close associate the following positions;	
Head of State, Government Minister or Deputy Minister Member of Parliament or local government Member of Supreme Court or other high level judicial body Member of the Board of a Central Bank or other State Owned E Ambassador, Charge d'Affaire or senior member of the Armed F	
If so, please specify in the box below; The State/Country the role was held in The role's title and the name of the organisation If it was not you but a family member or close associate, the	eir name and their relationship to you. Client 2
Source of your wealth	
Client 1	Client 2
Total Net Worth: £	Total Net Worth: £
We are required by law to satisfy ourselves that wealth deposite Please describe below how you have accumulated your total be the value of savings made from past or current employment, a time, significant investment returns or proceeds of sale (busine held in a Trust of which you are a beneficiary. Please include the possession of significant assets (e.g. Pension lump sum or	ody of wealth over time. This should include for example, description of how any assets you own grew in value over ss/ shares/ property), the value of inherited funds or funds ne dates and amounts (approximate) when you came in to



Your account funding

To be answered jointly for all clients			
Purpose for opening of account			
Access to discretionary asset management Advisory Account Execution-only			
Access to complex products Lending Wealth Planning Investor Visa			
Bank Account with expected commercial activity Other:			
Account funding	Value	Currency	
Initial Deposit (or Value of Portfolio Transfer)	£		
How much do you plan to invest in the first 12 months, excluding the initial deposit?	£		
Do you plan any withdrawals in the first 12 months?	£		
What is the total value of anticipated deposits annually, after the first 12 months?	£		
What is the total value of anticipated withdrawals annually, after the first 12 months?	£		
How will you fund your account?			
Funds/ Portfolio transfer			
Which Bank or financial institution (FI) are you transferring these funds/portfolio from? Bank/ FI:	?		
Country:			
Describe the economic activity that produced the funds or investments to be deposited. Past/present employment Inheritance Sale of Shares Pension lump sum Sale of Business Other-please specify:	d/transferred in.		
For the box/ boxes you have ticked, please provide us with further details below. Example: "Received inheritance from of £ in 2018". We may ask to see evidence of the origin of funds. We will inform you separately of this requirement.			



Section 3 – Planning for your future

Wealth Planning

To provide advice on an income in retirement or your protection requirements we would be able to give you a more accurate indication of the rates that would apply in your situation if you share with us the following information. We use the health data you provide to us in order to assess, recommend and provide advice and services that are most appropriate for you.

How is your health?

Tell us about any pensions you have?

Your pension

Client 1	Client 2
Do you have any existing pension arrangements? (If yes, please provide details below)	Do you have any existing pension arrangements? (If yes, please provide details below)
Yes No	Yes No
Are you taking benefits from any arrangements?	Are you taking benefits from any arrangements?
Yes No	Yes No
At what age do you intend to retire?	At what age do you intend to retire?
Please provide brief details of your pension arrangements including (if known) fund values:	Please provide brief details of your pension arrangements including (if known) fund values:
Occupational Money Purchase Final Salary	Occupational Money Purchase Final Salary
Personal Pension (including SIPP) SSAS	Personal Pension (including SIPP) SSASS
Please include details of: Scheme retirement age, Death in serv	vice benefits, Other benefits, Nominated beneficiaries



Existing individual pension plans

Pensions

To provide you with advice on your pensions, we will ask you to sign a letter of authority for each of your current plans so that we can obtain full plan information. We can then provide you with recommendation following a thorough analysis of what you have. Even if we are not focusing on your pensions, understanding the basic details of your financial circumstances, helps us to make sure the advice we give you is right for you.

You do not need to include here details of any pensions that you are currently receiving a guaranteed income from.

Owner	Pension type	Provider
Current Value	Projected annual income £	Have you taken any benefits from this pension?
Current Value	Projected annual income	Have you taken any benefits from this pension?
Current Value	Projected annual income	Have you taken any benefits from this pension?
Current Value	Projected annual income	Have you taken any benefits from this pension?
Current Value £	Projected annual income £	Have you taken any benefits from this pension?
Current Value £	Projected annual income	Have you taken any benefits from this pension?
Client 1		Client 2
How much of your lifetime a	llowance have you used?	How much of your lifetime allowance have you used?
If you have registered for lifer please provide details below	time allowance protection	If you have registered for lifetime allowance protection please provide details below
Additional information		Additional information



Protection

To provide you with advice on your protection, we will ask you to sign a letter of authority for each of your current plans so that we can obtain full plan information and provide you with recommendation following a thorough analysis of what you have. Even if we are not focusing on your protection needs, we need the basic details so that we can understand your financial circumstances to make sure the advice we give you is right for you.

Owner	Lile assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	No
Owner	Life assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	No
Owner	Life assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	□ No
Owner	Life assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	No
Owner	Life assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	□ No
Owner	Life assured		
Policy type	Provider		
Purpose of plan (eg cover mortgage, family prot	ection)		
Level of cover/benefit £	Remaining term Y Y	Is it in trust? Yes	☐ No



Trusts

Client 1	Client 2
Are you the beneficiary of any trusts?	Are you the beneficiary of any trusts?
If yes please provide brief details	If yes please provide brief details
Туре	Туре
Value £	Value £
Have you created any trusts?	Have you created any trusts?
If you have answered yes to either of the above questions please give further details.	If you have answered yes to either of the above questions please give further details.
Have you made any gifts? Yes No	Have you made any gifts? Yes No
If yes provide details	If yes provide details
Amount of gift £	Amount of gift £
Date of gift DDMMYY	Date of gift DDMMYY
To whom?	To whom?



Understanding your priorities

To make sure that our recommendations meet your needs and requirements, we need to understand what your priorities are. Please indicate below which area(s) you would consider to be the most important to you.

	Client 1	Client 2	
Investment planning	Yes No	Yes No	Please use the box below to specify
Maintaining standard of living	Yes No	Yes No	any additional information in respect of the client(s) objectives and any
Long term savings	Yes No	Yes No	other priorities they may have.
Saving for retirement	Yes No	Yes No	Client 1
Imminent retirement options	Yes No	Yes No	
Dependants following death	Yes No	Yes No	
Inheritance tax planning	Yes No	Yes No	
Consolidate existing plans	Yes No	Yes No	
Assisting family	Yes No	Yes No	Client 2
Borrowing, mortgage or loans	Yes No	Yes No	Official 2
Reduction of debt	Yes No	Yes No	
Sickness or disability	Yes No	Yes No	
School fees / university	Yes No	Yes No	
Insurance for business	Yes No	Yes No	
Your Will and Estate	e Planning		
Client 1		Client 2	
Have you made a Will?	Yes No	Have you made a W	/ill? Yes No
If so, when was it drawn up?		If so, when was it do	rawn up?
What are its main provisions?		What are its main p	rovisions?
Who are the executors?		Who are the executor	ors?
Have you granted a Lasting (or Enduring)	Power of Attorney?		Lasting (or Enduring) Power of Attorney?
☐ Yes ☐ No		☐ Yes ☐ No	
Is the Power of Attorney		Is the Power of Attorney	
Welfare Financial Both		Welfare Financial Both	
If you have undertaken any inheritance tax planning, please provide details below:		If you have undertal provide details below	ken any inheritance tax planning, please v:



Section 4- Understanding your borrowing requirements

Please use this section to capture any initial thoughts about your borrowing requirements and purpose.

How much do you wish to borrow?

What is the loan to be used for?

Are you looking for a variable or fixed rate loan?

Understanding your initial borrowing requirements and purpose

and purpose
What sum are you considering borrowing? £
What is the purpose of this loan?
That is the purpose of this feath.
Over what time period are you considering this facility?
Repayment
What type of borrowing is required? Repayment (capital & interest) Interest only
How will you repay this loan?
Is the certainty of repaying the borrowing at the end of the term important to you Yes No
Will the borrowing extend past planned retirement age Yes No
If yes, what arrangements are in place to service the borrowing in retirement?
Type of begreying
Type of borrowing
Is certainty of repayment amount important to you?
Will you be reliant on any foreign income or assets to service or repay the borrowing
If yes, please provide details



Security What security is available for the borrowing Existing property Share portfolio Other assets Notes Credit Specialist / Internal use only Have you thought about what would happen if things changed? What impact would any loan repayments have if the interest rate increased significantly? If this is a bridging facility, how would you deal with a reduction in property values? Are you using any foreign currency income or a foreign asset to repay the loan? Have you thought about protection? How would this loan be paid in the event of illness or death?



Section 5 – Declaration and Specimen Signature

It is important that we have gathered as much information from you, and that this form is fully completed. By providing a signature below you are agreeing that this information is accurate so we encourage you to be honest and thorough.

Please ensure you read our current Terms and Conditions in conjunction with this document.

Specimen signatures

By signing the declaration below you are also providing Brown Shipley with specimen signatures, and these will be used to verify future correspondence with you.

Confirmation and Consent

I confirm that the information given on this form is accurate and up to date.

With regard to my tax residency:

- I confirm that I will notify Brown Shipley in writing within 30 days if any change of circumstances occurs in relation to my U.S. status certification, or tax residency.
- I agree to answer Brown Shipley's request for information and documentation. In particular, I commit to provide any documentation deemed necessary by Brown Shipley to evidence my tax status.
- Should I fail to comply, Brown Shipley reserves the right to terminate the relationship in accordance with our Terms and Conditions.
- I acknowledge that, for legal or regulatory purposes, the information contained in this form and the details of any of my Account(s) may be provided to HMRC. This data may then be exchanged with tax authorities of another country in which the Account Holder may be resident where these countries have entered into agreements to exchange financial account information.

We would like to keep in touch with you to share information about relevant products and services across our wealth management offering, including; wealth planning, investments and lending.

We will treat your information with utmost care and will never sell it to other companies for marketing purposes. Our Privacy Notice explains how we will use your personal data. A copy of the Privacy Notice can be found on our website at brownshipley.com/privacy-cookie-policy. You should read and review the Privacy Notice before signing the below.

	,
Please tell us below how you would like us to send this information to you.	
Client 1 All Email Telephone Post Client 2	All Email Telephone Post
Consent	
I would like to receive marketing messages as per the choices I have made above	e (please tick this box to indicate your consent)
Client 1 Client 2	
Client 1	
Full name	
Signature	Date DDMMYY
Client 2	
Full name	
Signature	Date DDMMYY

You are free to withdraw your consent at any time. You can do this by following the instructions in each marketing communication we send, or contacting us using the details set out in our Privacy Policy.

Note



Section 6 – Appendices (any)

Notes - this section for internal use only page 1 Please use the following section to record details of your client meeting.



Discussion notes (any)

page 2

Please use the following section to record details of your client meeting.			



Your bank details

Please provide details of your preferred bank account where all payments from your portfolio are to be made:
Name of bank / building society
Branch address
Postcode
Account title
Account number Sort code
Reference
Payee name (if different to applicant)
Regular payments
If you expect to make regular payments to any other external bank accounts (for example, your current account, other family members etc.) please provide the relevant account details below:
Name of bank / building society
Branch name
Account title
Account number Sort code
Name of bank / building society
Branch name
Account title
Account number Sort code
Payment instructions
All funds will be retained in your portfolio(s) unless you instruct us otherwise.
Do you require a regular payment to be made?* *This will always be paid from your income account. If there are insufficient funds any balance will be met from your capital.
If you require a regular payment tell us how much and when:
The whole balance of income or this amount £
Frequency: Monthly Quarterly Half-yearly Annually Note: All payment dates are as follows: Monthly – 25th each month, Quarterly – 25th Feb, May, Aug, Nov, Half yearly – 25th May, Nov, Annually – 25th Jan



Pension and Offshore Bond additional information

Fund type (bond / pension) [B/P]			
Client name			
Name of Provider			
Name of Administrator			
Trustee Name(s) (if applicable)			
Principal contact details for the scheme or product			
Name be used for the account (i.e. Scottish widows often insist that the account uses the convention: SWIDS [client name] a/c 1234)			
Daulting dataile for the previder			
Banking details for the provider Account name:			
Account number Sort code Sort code			
Confirmation that the client is able to sign agreements on behalf of the provider (i.e. under a master agreement)			



Your investment experience - Client 1

Please complete this section based on your discussions with the client

In the boxes below, please indicate your understanding and experience of holding any of the following types of financial instruments. Where appropriate, please also provide information on both the volume and average value of any transactions undertaken within the last five years:

Please note that for discretionary investments (where we manage the underlying investment choice on your behalf) please only complete the non-complex section of this assessment. For advisory or execution only portfolios please complete both sections.

		Do you understand the risks	Please indicate how many years' experience you	Advisory and Execution Or	nly
		associated with this financial instrument?	have of this financial instrument	How often have you traded in the instrument during the last 5 years?	What has been the average value of your trades during the last 5 years?
S	Equities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Non-complex products	Bonds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
mplex p	Money Market	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Non-co	Simple UCITS	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000More than £100,000
	Commodities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000More than £100,000
	Equities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Bonds	Yes No	Year(s)	☐ Never☐ 1-5 times☐ More than 5 times	Less than £100,000 More than £100,000
y,	Hedge Funds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
product	Private Equity	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Complex products	Alternative investment funds invested in property	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Other complex funds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Structured Products	Yes No	Year(s)	Never1-5 timesMore than 5 times	Less than £100,000 More than £100,000
	Derivatives	Yes No	Year(s)	Never1-5 timesMore than 5 times	Less than £100,000More than £100,000
For Inve	For Investment Manager / Relationship Manager use only please complete and sign below.				
Full name					
Signatur	e	Signature Date D D M M			



Your investment experience - Client 2

Please complete this section based on your discussions with the client

In the boxes below, please indicate your understanding and experience of holding any of the following types of financial instruments. Where appropriate, please also provide information on both the volume and average value of any transactions undertaken within the last five years:

Please note that for discretionary investments (where we manage the underlying investment choice on your behalf) please only complete the non-complex section of this assessment. For advisory or execution only portfolios please complete both sections.

		Do you understand the risks	Please indicate how many years' experience you	Advisory and Execution Or	nly
		associated with this financial instrument?	have of this financial instrument	How often have you traded in the instrument during the last 5 years?	What has been the average value of your trades during the last 5 years?
S	Equities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Non-complex products	Bonds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
mplex p	Money Market	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Non-co	Simple UCITS	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000More than £100,000
	Commodities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000More than £100,000
	Equities	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Bonds	Yes No	Year(s)	☐ Never☐ 1-5 times☐ More than 5 times	Less than £100,000 More than £100,000
y,	Hedge Funds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
product	Private Equity	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
Complex products	Alternative investment funds invested in property	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Other complex funds	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Structured Products	Yes No	Year(s)	Never 1-5 times More than 5 times	Less than £100,000 More than £100,000
	Derivatives	Yes No	Year(s)	Never1-5 timesMore than 5 times	Less than £100,000 More than £100,000
For Inve	For Investment Manager / Relationship Manager use only please complete and sign below.				
Full name					
Signatur	e	Signature Date D D M M			



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